



State of New Jersey
STATE ETHICS COMMISSION

PO Box 082
Trenton, NJ 08625-0082
www.nj.gov/ethics

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

JOSEPH P. LASALA, Esq.
Chair

SUSANA E. GUERRERO, Esq.
Executive Director

*Tel: (609) 292-1892
(888) 223-1355 in NJ
Fax: (609) 633-9252
Email: ethics@ethics.nj.gov*

March 24, 2017

Notice Regarding Financial Disclosure Requirements

Dear State Official:

Executive Order No. 24 (Christie) requires the annual filing of Financial Disclosure Statements ("FDS") by certain designated special State officers. Your position as a special State officer requires that you file an FDS **no later than May 15, 2017**, or 120 days after you were appointed to your State position, whichever occurs later.

The FDS for public officers must be completed online. The form is available, with instructions, on the State Ethics Commission's website, www.nj.gov/ethics. Before completing your FDS electronically, you must retrieve an authentication code by clicking on this link: [authentication code](#).

Please complete all sections of the FDS and use "N/A" if a section is not applicable to you. Do not attach documents that contain your social security number, brokerage account numbers or home address. Once your FDS is submitted and processed, it will be posted on the Commission's website, as required by *N.J.S.A. 52:13D-21(n)*.

Please be aware that a \$50 per day late filing fee will be assessed against you for the late filing of your FDS, and may be collected in a summary proceeding pursuant to the Penalty Enforcement Law of 1999, P.L. 1999, c.274.

If you have any questions or difficulty completing your FDS, please contact Commission staff at (609) 292-1892 prior to the May 15, 2017 filing deadline.

Very truly yours,

A handwritten signature in blue ink that reads "Susana E. Guerrero".

Susana E. Guerrero
Executive Director

SEG/sc
FDS_Officer_2017